

FALL 2019 UNDERGRADUATE ACADEMIC ADVISEMENT

All Annenberg majors have an advisement requirement. You must meet with an advisor to register for fall 2019 classes.

Advisement is not required for minors. Class standing is based on the number of units COMPLETED and does not include current classes. The Schedule of Classes and your registration time will be available online via myUSC on **March 11**.

Appointment Schedule: Students can make one appointment if they have a major and minor within Annenberg (i.e. COMM Major and ADV Minor or JOUR Major and COMM Minor).

Class Standing	Can begin scheduling appointments on:	Annenberg Major & Minor appointments will take place:	Walk-in Day
Seniors (96+ units completed)	February 13	February 19 – 22	February 25
Juniors (64-95 units completed)	February 21	February 26 – March 22	March 25 & 26
Sophomores (32-63 units completed)	March 25	March 28 – April 10	April 12 & 15
Freshmen (0-31 units completed)	April 11	April 16 – 22	No walk-in day*

Scheduling an appointment: Students will schedule their advisement appointment online. You can only schedule an appointment during your class standing. A link to schedule your advisement appointment will be sent to your USC email account on the first day you can schedule your appointment, based on class standing. **Note:** Appointments will be verified and canceled if they are not scheduled during the designated appointment slots (see schedule above).

Appointment Policy: If you are unable to attend your scheduled meeting, use the same link you were originally given to reschedule your appointment. You must reschedule your appointment at least 24 hours in advance. If not, you will need to come in on a walk-in day. If you are 10 minutes late, miss your appointment, or cancel your appointment less than 24 hours in advance, you **MUST** come to the next available walk-in advising day. No appointment is necessary during the walk-in advisement times. Hours for walk-in advisement are 9 a.m. to 4 p.m. on the designated days listed above. **Note:** Our office will be closed from 12-1 p.m. on walk-in days. There is no guarantee that you will be able to meet with your advisor on walk-in days.

*If you missed your advisement appointment or want to meet with your advisor again, you can schedule an appointment for **April 23** or later. Annenberg students can schedule their appointment via the appointment link they received during mandatory advisement or call Annenberg Student Services at (213) 740-0900.

Non-Major Information: To request D-clearance for a JOUR or PR class, all non-majors must complete an online form. This form will be available beginning on **April 16**. If you are interested in applying to an Annenberg major or minor, go to an upcoming information session (<http://annenberg.usc.edu/current-students/advisement-and-academic-services/usc-students-applying-annenberg>).